CÔNG TY TNHH SAE-A VINA
10th Floor, Tower A, HUDTOWER Commercial Office Building,
37 Le Van Luong Street, Thanh Xuan Ward, Hanoi City
Email: HR.SV@sae-a.com Tel: 0243 787 7351

SAE-A Vina Co., Ltd., a subsidiary of SAE-A Trading (Korea), is a leading manufacturer of high-end fashion garments in Vietnam, specializing in order management, production, and export for global brands.

We are seeking talented individuals who will contribute to our company growth, and who will enjoy our creative, dynamic and focused business environment:

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1. **Job code: Woven Development (WD)**
2. **Working location:** 10th Floor, HUD Tower, 37 Le Van Luong, Thanh Xuan, Ha Noi
3. **Working time:** 8:00 AM to 5:00 PM, from Monday to Friday - 2 Saturday mornings off/ month.
4. **Job Description:**

- Responsible for sample development from first stage to final stage, including receiving fabrics and trims from the Sales team and suppliers, input and sending sample.
- Review and study tech packs, then prepare Vietnamese documents to send to the sample room.
- Check the sample room capacity and arrange the schedule with sample room.
- Prepare and send fabrics, trims, and documents to the sample room; send requests to the pattern team and closely follow the pattern-making process; closely monitor samples during sewing in terms of progress and quality.
- Receive samples from the sample room and check quality/overview before sending them to the Sales team or customers; arrange sample shipment.
- Responsible for tasks related to the sample development process, including system updates and handling issues arising during sample development.

5. **Job Requirements:**

- At least 3 years of sample work experience is required.
- Must be able to speak basic English for work with sales team & buyer.
- Beyond basic sample input responsibilities, this position is responsible for managing overall sample quality and continuously identifying strategies to achieve faster buyer approvals.
- It requires in-depth knowledge of patterns, sewing, and finishing as a sample specialist (Sample detailer) across the full sample development process.
- Strong collaboration with cross-functional teams, including the pattern and TD teams, is critical.

6. **Salary:**
   Negotiable (depending on experience and job requirements)

7. **Benefits:**

- Participate insurance under the Law of Vietnam, lunch allowance, performance review and salary review one per year, Check healthy every year, gift for lunar, 08/03, bonus 13th month…
- A level office with most advanced working equipment.

8. **How to Apply:**
   Interested candidates are invited to submit their CVs to:
   - Email: HR.SV@sae-a.com
   - Tel: 0985.470.880